

January 2026

Dear Applicant

**Volunteer Board Member of Edinburgh Women's Aid ("EWA")**

Please find enclosed an Application Pack for the role of Board Member of EWA. The pack consists of:

- Application Form
- Role Description
- Self-Declaration Form
- Equal Opportunities Monitoring Link
- Equality and Diversity Policy
- 2025 Accounts
- Impact Report 2024-25
- Privacy Notice

Please note, this role has been assessed as having a genuine occupational requirement that it be carried out by women and as such, only women applicants will be considered (in accordance with Schedule 9 (Part 1) of the Equality Act 2010).

Applications should be returned by email to [info@edinwomensaid.co.uk](mailto:info@edinwomensaid.co.uk) or posted to: Administrator, Edinburgh Women's Aid, 4 Cheyne Street, Edinburgh, EH4 1JB by no later than **midday, Monday 2<sup>nd</sup> February 2026**. The subject line or envelope should clearly state that you are applying for the role of Board Member.

Please complete the Equal Opportunities Monitoring (MS Forms - [click here to follow the link to the online form](#)). Your information will be saved anonymously and kept separately from your application form and will not be seen by any member of the selection panel.

You are welcome to return the Self Declaration Form to us by email. However, there is also the option to return it to us in a sealed envelope which would only be opened if you are offered and accept the role.

This post is subject to two satisfactory references and to a satisfactory Disclosure Scotland Children and Protected Adults PVG Scheme check. As Edinburgh Women's Aid is regulated by the Care Inspectorate, referee details for successful candidates will also be submitted to the Care Inspectorate.

We will carry out an initial review of applications and if we decide to progress with your application, you will be invited to a group interview at **6.30pm, Wednesday 18 February 2026**. This will be an opportunity for applicants to meet some of the existing Board members and find out more about EWA. EWA will in turn seek to find out more about applicants and the skills they could bring to the organisation.

Thank you for your interest in EWA. We look forward to receiving your completed application.

Yours faithfully  
Margaret Patrizio  
Administration Manager, 0131 315 8111